

INSTALLATION Prep Sheet

CLEARING OUT THE ROOM(S)

Installation team expects to move 3-5 pieces of furniture per room

Below are items we don't move or may charge extra to move. **Some items will require disassembly by you or the installer. Please discuss with your salesperson prior to installation.

THINGS YOU MOVE:

- Pillows
- Blankets
- All bedding
- All electronics
- Items from under furniture
- Items from bookshelves
- Items from China cabinets
- Items from entertainment center
- Items from dressers
- Any other items/breakables
- _____

THINGS YOU UNPLUG AND MOVE:

- All electronics
- TVs
- Computers
- Cable
- Telephone
- Audio/Video Equipment
- Water & Gas lines (We recommend hiring a professional)
- _____

CHARGE EXTRA:

- Appliances
- Bunk Beds**
- Specialty Beds**
- Cribs
- Exercise Equipment**
- Upright Pianos
- Game Tables
- Toilets

WE DON'T MOVE:

- Aquariums
- Computers
- Electronics
- Antiques
- Grandfather Clocks
- Certain Exercise Equipment
- Baby or Grand Pianos
- Pool Tables
- Pedestal Sinks

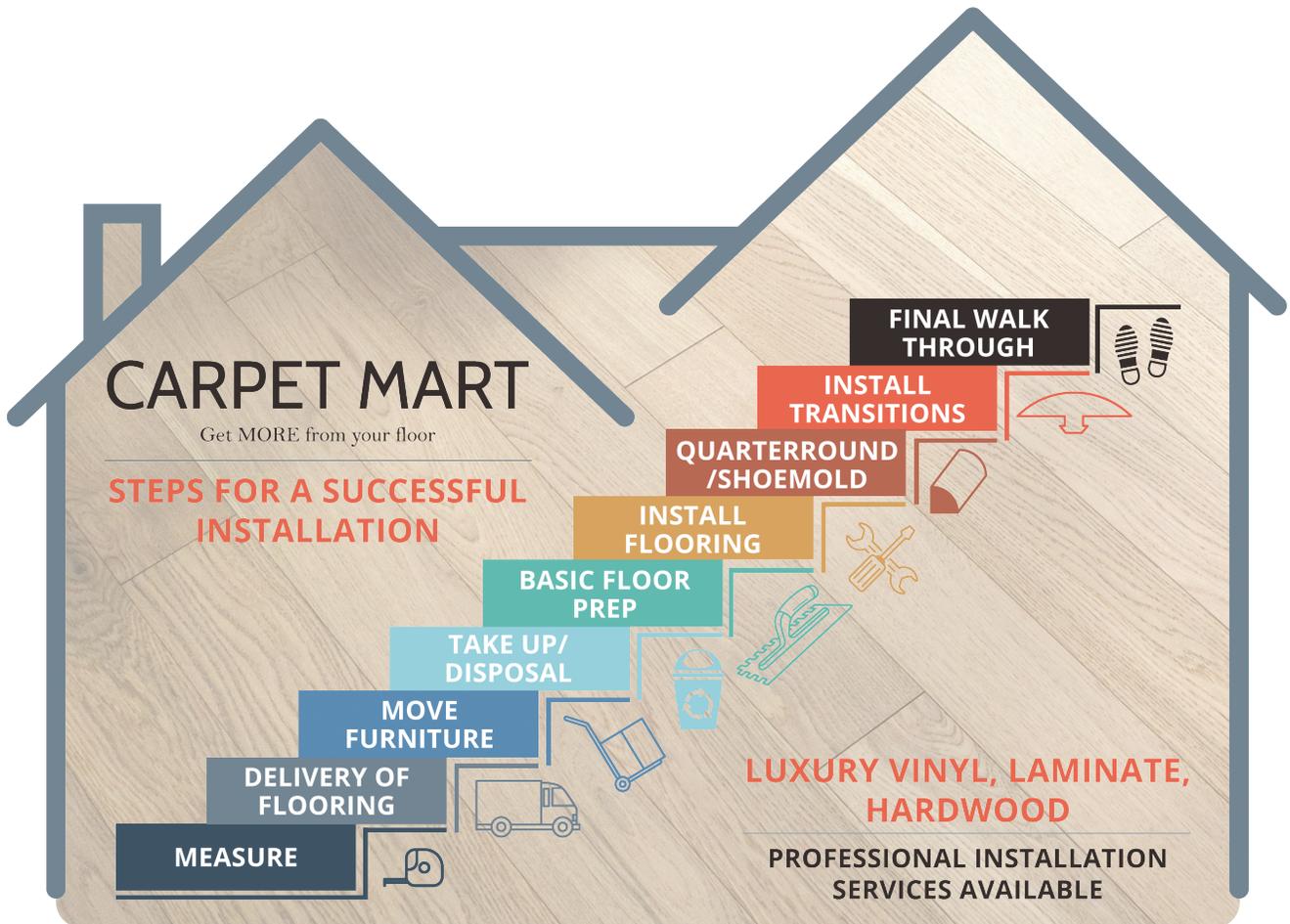
GENERAL INSTALLATION NOTES

- Clean out Closets** - For a wall mounted system, clean up to 4 feet; for support pole closets, remove everything off of the entire closet system.
- We love children and pets!** Our tools and supplies can be dangerous to them so it is safest for children and pets not to be in the installation area.
- Special Beds** - Discuss Sleep Number, adjustable, hospital, 4 poster, bunkbeds, and multiple piece headboards with your Carpet Mart Measure Professional for prep and extra charges.
- Floor Squeaks** - We can improve most floor squeaks for an extra charge.
- Transitions** - Transitions from carpet to other flooring depends on what has been done previously and the availability of transition pieces (discuss these options with your sales associate prior to the installation).
- Walls** - We are always careful but you should expect to touch up walls and baseboards. Carpet backing will scuff/scratch, especially on recently painted or dark walls.
- Doors** - Often we won't know if your door will clear until installation is complete. If your door needs to be trimmed, it is your responsibility to have it done. We will rehang doors if possible, otherwise, we will notify you and store them close by.
- Closet Doors/Bi-fold Doors** - These doors are notorious for not going back to their original state. We make every effort to reset closet doors but you are responsible to make final adjustments.
- Pet/Smoke Odors** - Sometimes floors may need a primer like Kilz to be installed to cover old odors. This service is offered at an extra charge.
- Before/After Pictures** - We take pictures and may post them on social media. They have no names or identification with them. Please notify us if you prefer us not to use these pictures.

UNIQUE TO CARPET INSTALLATION

- Excessive Take Up/Furniture** - Bundled pricing includes allowances for basic take up & basic furniture. If you have floors requiring special take up (glue down, pet damage, etc.) or excessive furniture pieces - extra charges will apply.
- Carpet Odors** - Our carpet is safe and meets the Green Label Plus Certification, but you will still experience the smell of new carpet. Many people relate this to allergies, but often people react to the dust stirred up when removing old carpet.
- Footprints** - Most carpets today will show footprints more than carpets previously made. This is due to the soft yarn used by manufacturers which feels great to the hand but shows where you walk.
- Pattern Carpets** - Patterns are extremely popular today, but are not perfect. Carpets have tolerances and patterns that are not straight in length and width. This can affect both the seam visibility and appearance as it runs along your walls - discuss with salesperson.
- Seams** - Some carpet and light conditions cause seams to show. Our professional installation teams focus on reducing seam visibility but seams will be noticeable.
- Furniture Slides** - Use caution as you move furniture. Although carpet doesn't scratch like a hard surface floor, dragging furniture can impact your stretch, pull yarns, or wrinkle your carpet.

UNIQUE TO HARD SURFACE INSTALLATION



- Delivery** – Certain floors need to be delivered and stored inside your home for acclimation, up to 48 hours prior to installation. Our team will notify you if this is required.
- Take up/Disposal of Existing Flooring** – Preparing for hard surface installation is very different than carpet. If we are removing flooring, it is much more of a construction atmosphere – more noise and more dust.
- Floor Prep** – Hard surface floors require a flat surface with minimal height differences. We have a general price allowance but this can change depending on the condition of the floor after take up is complete. We make every effort to hold to our estimate, but extra charges may be incurred.
- Floor Squeaks** – We try to improve most floor squeaks during a hard surface installation. Basic floor squeaks are included in our floor prep process. Significant issues will require extra charges. We may not be able to completely eliminate all squeaks.
- Underlayment/Luan** – It may be recommended to install either new subflooring or luan to improve height/leveling conditions between new and existing floors. We can estimate this for you or may recommend an outside contractor.
- Contractor Required** – Occasionally floors need more prep than we can provide. Sometimes this can't be determined until the existing floor is removed. This generally relates to a replacement or grinding on subfloors. If this is the case, the customer will need to hire a contractor to take care of this.

- Appliances/Gas Lines** – You will need to hire a professional to disconnect any appliances or gas lines, as we do not disconnect or reconnect these.
- Door Jamb**s – Replacing thick floors with many of today's luxury vinyl causes issues with door jambs. This often results in significant gaps. You will need to hire a professional to correct this situation.
- Quarter round/Shoe mold** – We offer this in primed white or matching/coordinating colors. The most common is primed white, which you will need to paint and touch up. Many customers pick up the trim ahead of installation to paint before we install. Once our team installs, they will caulk/putty the joints and nail marks. You will need to touch up paint once this is complete.
- Transitions** – Transitions from hard surface flooring to other flooring depend on what has been done previously and the availability of transition pieces (discuss these options with your salesperson prior to the installation). Sometimes this is determined on-site by the installer once they have removed existing flooring.
- Appliances** – Today's appliances are very large. They are great for food storage but the extra height may not work with existing cabinetry. Also, if we are working with water lines, you may need to involve a plumber if there are any issues with valves. Large refrigerators may need to be partially emptied.
- Toilets** – Our installers are equipped to remove and reinstall most toilets for an extra charge. If there are valve issues or the new floor significantly changes the height requiring different assembly, a plumber may need to be called (which will be paid for by the customer).
- Pedestal Sinks** – These will need to be pulled and reset by the customer or handyman.
- Construction Project** – We are cutting, prying up old floors, and installing new floors. This will create dust and occasionally slightly damage baseboards and paint. You will need to touch up these areas when this occurs.
- Cutting Product** – Installation requires the use of significant cutting tools. Sometimes these will need to be set up outside or in a garage. Please discuss with the installer the best job site location for this.
- Floating Floors** – Many of us are accustomed to solid hardwood that is nailed to the floor. Most products today are floating and have varying thicknesses. It is not attached. You will hear and feel inflections in the floor.
- Moisture/Temperature/Sunlight** – Hard surface floors react to temperature, humidity, and sunlight. Many floors shrink and grow which is why floors may gap or peak. You are responsible to maintain certain temperature and humidity levels in your home. Failure to do so will cause a failure in the product, which is your responsibility. It is recommended to minimize exposure to direct sunlight. Discuss opening windows and their impact on your flooring with your salesperson and/or installer.
- Scratch Resistance** – Hard surface floors have varying degrees of scratch resistance, but no floor is 100% scratch-proof. Please use felt pads under furniture. Dragging furniture across floors can damage your flooring. Watch reclining sofas, chairs, and things that move often.
- Water Resistance** – Many advances have been made to improve water resistance. Some floors say they are waterproof, but this is not realistic. Many wood floors still have little water resistance to them so be extra careful where they get installed. The products that claim water resistance are specifically talking about topical liquid spills. Any significant water event will destroy some or all of your hard surface product.
- Patterns/Colors of Flooring** – Hard surface floors have variations, whether it is real wood or a product meant to mimic it. Installers work to create the best overall look with the floor you have chosen. You may see repeats in patterns/textures on boards mixed throughout your installation.